



## Southwest Healthcare District Board of Director's Meeting

Thursday, May 7, 2026 @ 5:30 P.M.

3801 Park Dr. - Senior Room, Frazier Park, CA 93225

### Minutes

1. Call to Order: 5:32      2. Pledge of Allegiance
3. Roll Call of Directors: All present except P. Plouffe  
C. Bert, T. Brennan: (1/25-1/27) A. Burnaugh, T. Matte, P. Plouffe: (1/25-1/29)
4. Public Comments: No public comments

**NOTE:** *The vote is displayed in bold/red for each item. For example, **Matte-Brennan** denotes Dir. Matte made the motion and Dir. Brennan seconded the motion.*

#### Old Business:

5. 2026 Health Fair Update/Discussion: Militsa continues discussion with the FRC regarding taking over organization of Health Fair
6. Approve: Minutes for April 2, 2026 **Brennan-Bert: 4 Ayes**
7. Meals on Wheels: **Tabled: more discussion next month/Militsa to discuss with auditor.**
8. SWHCD Items (t-shirts, embosser, and other logo printed items)  
**Board members to check Vista Print for style (polo?) & color. No minimum limit.**

#### Financial Business:

9. Treasurer's Report: CBT **\$132,236.04** County Fund **\$306,708.93 (As of May 31<sup>st</sup>)**  
**Tiffany reported that Auditors are finalizing 2024**
10. Approve and Pay Bills **Brennan-Bert: 4 Ayes**

20913 - \$150.00 - Deborah Angel - Inv 179849  
20914 - \$26.58 - Consumer Cellular - Inv W043566066  
20915 - \$275.40 - The Mountain Enterprise - Act 4647 (health fair ad)  
20916 - \$422.16 - Bankcard Center - ...9797  
20917 - \$462.50 - Tiffany Matte - Record Ad Hoc  
20918 - \$6,962.71 - Elections Office - Inv C12600000234 2024 General Election  
20919 - \$80.00 - Terrance Brennan - May Stipend  
20920 - \$80.00 - Cheryl Bert - May Stipend  
20921 - \$80.00 - Anne Burnaugh - May Stipend  
20922 - \$2,570.00 - Shelter on the Hill - Grant  
20923 - \$80.00 - Tiffany Matte - May Stipend

#### New Business:

11. Mountain Communities Family Resource Center Grant  
**Application with budget details was submitted by Ex. Dir. Jessica Hernandez for \$59,568. Vote in June.**
12. Shelter on the Hill Grant: **A report was provided by Candice Husky-Brown for the \$2,570 that was approved previously. A private Vet. with Vet. Tech. & Assistant to do vaccines June 27<sup>th</sup> (9:00am-12:00). Kern County staff will be there to issue dog licenses.**
13. Records Destruction Form: **Burnaugh-Brennan: 4 Ayes**
14. Directors' Reports: **Anne mailed the Registry of Public Agencies form SF-405 on 4/27 to the County and State. Tiffany asked Anne to check on SWHCD EIN. CSDA magazine was distributed to Board Members. Discussed Nov. 2026 Secretary/Clerk Conference.**
15. Adjourn **6:56 p.m. Brennan-Matte: 4 Ayes**

Next Mtg.: Thur., June 4th, 2025 @ 5:30 pm: Sr. Rm, 3801 Park Dr., Frazier Park, Ca.

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