



## Southwest Healthcare District Board of Director's Meeting

Thursday, April 2, 2026 @ 5:30 P.M.

3801 Park Dr. - Senior Room, Frazier Park, CA 93225

### Minutes

1. Call to Order: **5:29 p.m.**
2. Pledge of Allegiance:
3. Roll Call: All Directors' Present  
C. Bert, T. Brennan: (1/25-1/27) A. Burnaugh, T. Matte, P. Plouffe: (1/25-1/29)
4. Public Comments: **Militsa Brennan Updated the board on the Frazier Mountain Community Free Health and Resource Fair. She discussed with the MCFRC staff about taking over the health fair. Discussed Meals on Wheels funding and future possibilities with the SWHCD.**

#### Old Business:

**NOTE:** *The vote is displayed in bold/red for each item. For example, Matte-Brennan denotes Dir. Matte made the motion and Dir. Brennan seconded the motion.*

5. 2026 Health Fair: **Brennan-Burnaugh: 5 Ayes**  
Approved logo printed items for Health Fair. Tiffany to research t-shirt costs for Board Members for community events, SWHCD Embosser for official paperwork.
6. Approve: Minutes for March 5, 2026: **Bert-Brennan: 5 Ayes**

#### Financial Business:

7. Treasurer's Report: CBT: **\$133,562.64** County Fund: **\$304,585.27 as of Feb 28, 2026**
8. Approve and Pay Bills: **Burnaugh-Matte: 4 Ayes/1 Abstain (Matte)**  
20904 - \$80.00 - Terrance Brennan – Apr. Stipend  
20905 - \$80.00 - Pamela Plouffe – Apr. Stipend  
20906 - \$80.00 - Anne Burnaugh – Apr. Stipend  
20907 - \$80.00 - Cheryl Bert – Apr. Stipend  
20908 - \$80.00 - Tiffany Matte – Apr. Stipend  
20909 - \$500.00 - Mountain Communities Chamber of Commerce - Grant  
20910 - \$150.00 - Deborah Angel – Inv. 179828  
20911 - \$26.60 - Consumer Cellular – Inv. W024068608  
20912 - \$250.00 - Tiffany Matte - Ad Hoc Work

#### New Business:

9. SWHCD Historical Items: **Tabled**
10. Grant Request: Downtown Project: **Brennan-Plouffe: 5 Ayes**  
**Elke Heitmeyer on behalf of Mountain Neighbors group submitted a grant application for food and drinks for volunteers at the Street Scape project. The Board approved \$500 with remaining supplies to be used at the April 26<sup>th</sup> Community Earth Day event.**
11. Directors' Reports: **Cheryl Bert to check on lowering Cell bill and Anne Burnaugh reviewed Board member Training Certificate dates and completion of the Registry of Public Agencies form. Tiffany Matte stated there is a 3<sup>rd</sup> training that will be required in the future. Tiffany will volunteer at Earth Day (April 26<sup>th</sup>) and Anne and Pamela will volunteer with Militsa at the Health Fair (June 27<sup>th</sup>). Tiffany reported that a public request came from "Sunlight Access" requesting copies of all vender checks for 2022 to present.**
12. Adjourn: 6:46 p.m. **Brennan-Plouffe: 5 Ayes**